Residential Permit Checklist



For applicant reference only, staff will complete checklist at intake.

Map & Tax Lot:	(541)	(541) 682-5593 FAX (541) 682-5086 Information						
NA NEED OK PLAN REVIEW REQUIREMENTS Bethel School District Yes No	Intake	Initials		Man & Tay Lot:	Permit #:			
NANEED OK DEAN REVIEW REQUIREMENTS Bethel School District Yes No								
□ □ 2 complete sets of plans photocopy or blueprint (no pencil, ink, highlighting, or white out) □ □ □ Cluckstars: 3 sets of plans □ Signed Agreement □ Architect/Engineer letter□ Erosion approval □ Fire review not required □ Land Use code standard or tree protection provisions do not apply □ Fire setiment of □ Land Use code standard or tree protection provisions do not apply □ Ves № □ EROSION REQUIREMENTS □ □ In sensitive area AND one the following: 500 sq. ft. □ or 20 cu yards disturbance □ OR Disturbing one acre or more regardless of sensitive area □ W.O. Zone Application (template) to customer: Yes □ Application submitted, permit #: □ □ USISURDING OK for intake: LUA: □ Date: Route to LUA: Yes □ No □ Viry Yes □ No □ Annexation needed: Yes □ No □ Williamette Greenway: Yes □ No □ Uff. Yes, sebsack requirements: □ Yes, trees shown □ Private trees, # removed/impacted: If > 5. applicant advised to submit tree preservation plan: Yes □ Private trees, # removed/impacted: Yes □ No □ If yes, propicant notified to contact Urban Forester: Yes □ Viry Yes □ No □ Uddoor lighting fixtures (9.6725): Yes □ No □ Overhead □ Underground □ None □ Usiders for new construction (9.6775): Yes □ No □ Overhead □ Underground □ None □ Solar setbacks: Documentation □ Exempt: <75' N/S PL □ <4000 sf lot □ Slope □ N PL at St. □ □ Slope □ N PL at St. □ Home occupation officie/studio/exam rooms?): Yes □ No □ (Call LUA if yes) □ □ Step lan printed on a minimum size 11" x 17" paper with a minimum of 2" clear space □ None □ Adjacent streets & alleys □ Street, curb & gutter: Existing □ Proposed □ None □ Adjacent streets & alleys □ Street curb & gutter: Existing □ Proposed □ None □ Adjacent streets & alleys □ Street curb & gutter: Existing □ Proposed □ None □ Adjacent streets & alleys □ Street curb & gutter: Proposed □ None □ Adjacent streets & alleys □ Street curb & gutter: Proposed □ None □ Adjacent streets & alleys □ Street (and None) □ None □ Adjacent streets & alleys □ Street (and None) □ None □ Adjacent streets & alleys □ Street (and None) □		Г	Date	/ /				
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If sent away PWE initialsDate:								
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				If sent away PWE initials_	Date:			

N/A NEED OK		ок	□ STORMWATER MANAGEMENT		
			Destination shown on site plan: Weep-hole □ Public storm pipe □ Drainage ditch □ On-site retention □ Destination is: New □ or Existing□		
No	tes:				
			If sent away PWE initialsDate:		
N/A	NEED	ок	☐ STRUCTURAL, ELECTRICAL, MECHANICAL, & PLUMBING		
			Elevation views w/grade elevations if they vary more than 4'		
			Floor plans: dimensions □ room identification □ doors & windows, w/sizes. □		
			Framing: floor □ mfg joist □ roof □ mfg truss □ header sizes □		
			Foundation plan Cross section footing and foundation dimensions, anchor bolts, hold-downs, etc		
			Cross sections w/details(including framing member sizes; floor/roof sheathing; insulation/foundation)		
]			Exterior Wall Requirements information sheet to applicant. Yes No No Wall bracing: prescriptive path lateral analysis calculations interior wall bracing		
	_		Basement and retaining wall detail \square calculations if retaining wall over 4' \square		
			Beam calculations for beam & joists exceeding prescriptive code requirements or laminated beams.		
			Detailing from analysis or calculations referenced in plans.		
			Energy: additional measures(1-9) Info on plans □		
			Plumbing: # of new or moved fixtures (remodels and additions only)		
			Gas piping: Yes No Page head Page Page head Page Page Page Page Page Page Page Pag		
		_	Vents / Fans: Water heater (gas) ☐ Range hood ☐ Dryer ☐ Bathroom fans Utility room fans		
			New fuel burning appliances: Gas furnace Gas fireplace Pellet stove Woodstove		
			Gas insert ☐ Pellet / Woodstove insert ☐		
			Other equipment – electrical: Electric furnace ☐ Heat pump ☐ Air Conditioner ☐		
			Other heat system: Wall heaters Baseboard Radiant floor electric Radiant floor hydronic		
			Other: Alteration to existing HVAC system: Yes No		
		_	Should Temp Electric be included in this permit? Yes No		
			Electric: Panel or feeder new or relocated Branch circuits new or altered		
			Electric to be pulled on separate permit by electrical contractor		
Notes:					
			If sent away Residential Plans Examiner initialsDate:		
N/A NEED OK ☐ SAP's (Same as plans.)					
			Revisions to plans: Yes No If yes, changes should be bubbled & dated.		
			Mirror image plans: Yes □ No □		
			Attachments: truss engineering wall bracing		
Notes:					